



(Retain)

Saturday, May 5, 2018

11am- 5:00pm

Brought to you by CaryCitizen in partnership with The Town Of Cary

Hosted by The Town of Cary

Festival Beer Vendor Information

CaryCitizen invites you to be a beer vendor at our 3rd annual Fest in the West on Saturday, May 5, 2018 from 11am-5pm. The festival will take place on the grounds of the USA Baseball training Complex, at 7445 Green Hope School Road, Cary. We are expecting attendance of approximately 5000, but there could be many more.

Fest in the West will celebrate Cary's rural roots with live music and demonstrations, local food and craft beer, arts & crafts and fun contests. There will be a Kids Zone to attract families and to keep kids busy while parents shop. We have a limited capacity this first year with room for only 4 Beer vendors and 10 food trucks. Reserve your spot now!

Festival Information:

- Locally made beer and wine only, no distributors allowed. The festival will focus on local and our rural past. We wish to have local craft beer from the Triangle region only.
- Beer Vendors limited to 4 total. Sign up on a first come, first served basis.
- We do not provide equipment, tents, tables or chairs, or display materials. Vendors need to secure their own exhibit space materials.
- Tents should be secured. The tent area is grass, so staking is allowed.
- All booth spaces are 10' x 10' and will be pre-assigned to vendors.
- Booth space is \$100 per single booth.
- Branded vans will be allowed in the food truck area
- Set-up will take place between 9:00 am and 10:30am.
- All vendors must be open for business from 11:00am- 5:00 pm. No early departures.
- All vehicles will be barred from the festival area from 11 am- 5:00 pm to allow for pedestrian safety.
- All exhibitors must be out of the festival area within 2 hours of the show ending time.
- The festival will be held rain or shine. If a dangerous amount of rain or wind is predicted, we have secured a rain date of Sunday May 6. Please keep that available. The festival committee reserves the right to close early due to extreme weather conditions.
- No refunds if event is held and vendor does not attend.
- We can supply ice during the event if vendors run low

Contact info:

Joy Pike, Vendor Coordinator

Email: Joypike@ymail.com

Cell phone: 919-523-0567

Mail checks and applications to: CaryCitizen, 106 Blythewood Ct, Cary, NC 27513

(Attach a business card)

(return)

Fest in the West

Saturday, May 5, 2018

11am-5pm

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Festival Beer Vendor Application

Name _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Cell Phone _____

Email _____

Website _____

Describe your company (we may use this statement in our marketing and website)

Do you possess appropriate Special Use Permit ? Yes _____ No _____

CaryCitizen requires all vendors to have a Certificate of Insurance (COI) naming CaryCitizen and the Town of Cary as additional insureds. Without this paperwork, we cannot accept an applicant for our festival. See below for insurance requirements:

The minimum limits of insurance coverage are:

General Liability: \$1,000,000 per occurrence

Commercial Automobile Liability: \$1,000,000 CSL

Commercial Excess Liability / Umbrella Policy: \$1,000,000 per occurrence

Workers Comp: Statutory Limits

Employers Liability: \$ 500,000 per occurrence

Liquor Liability: \$1,000,000 aggregate

Application for 1 Booth space= \$100

Applications with payment are due by March 1, 2018 to hold your spot.

No cancellations after April 15. \$25 fee will be charged for all returned checks.

Signature _____

This functions as a signed agreement between the Vendor and CaryCitizen, who produces the Fest in the West Event

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